



ColumbiaGrid Board of Directors  
July 18, 2007 Meeting

Pursuant to due notice, a meeting of the Board of Directors of ColumbiaGrid, a Washington nonprofit corporation, was held at the Coast Wenatchee Center Hotel, Wenatchee, Washington on July 18, 2007 at 8:45 am.

**Attendance and Quorum:**

*Board of Directors:* Lloyd Meyers, Shelly Richardson and Ed Sienkiewicz.

*Officers:* Paul Arnold, Judy Embler and Jon Kaake.

*Participants, ColumbiaGrid Staff, and Interested parties:*

Mike Bradshaw (Chelan County PUD); Chad Bowman (Chelan County PUD); Tom Carter (WAPA); Randy Cloward (Avista); Robert Cromwell (Seattle City Light); Patrick Damiano (ColumbiaGrid Consultant); Linda Finley (Snohomish PUD); Steve Fisher (Fisher NW Consulting); Jeff Heminger (Douglas County PUD); Kirk Hudson (Chelan County PUD); Marv Landauer (BPA); Catherine Leone-Woods (Tacoma Power); Randy Lowe (Chelan County PUD); John Martinson (Snohomish PUD); Keith Morisette (Tacoma Power); Paul Munz (Snohomish PUD); Kevin Nordt (Grant County PUD); Rod Noteboom (Grant County PUD); Hugh Owen (Chelan County PUD); Ken Pfleuger (Douglas PUD); Dana Reedy (NWPP); Tim Smith (BPA); Kristi Wallis (ColumbiaGrid Consultant); Carol Wardell (Chelan County PUD); Sharon Whitlow (ColumbiaGrid Staff); Jack Winter (Chelan County PUD); Natasha Young (Affiliated Tribes of Northwest Indians, Consultant).

**Notice and Agenda:** Attached.

**Proceedings:**

- *Call to Order:* Lloyd Meyers, Board Chair, called the meeting to Order at 8:45 a.m. and Sharon Whitlow recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.
- *Provision of Notice:* No concerns or objections were raised as to sufficiency of notice.
- *Welcome:* All participating introduced themselves. Lloyd reviewed the agenda. No changes or additions were made.
- *Adoption of Minutes:* Minutes from the July 3, 2007 Board Conference Call were approved.

## **Presentations:**

- *Chelan & Grant PUDs:* A joint presentation was given to the Board by Hugh Owen of Chelan PUD and Rod Noteboom of Grant PUD.
- *Douglas County PUD:* Ken Pfleuger followed with a presentation on behalf of Douglas County PUD.

## **Development Process General Report:**

- *OASIS Functional Agreement:* Kristi Wallis and Patrick Damiano gave an update:
  - Only remaining issue is the amount and allocation of funding. Kristi Wallis reported the parties are close to resolution. Jon Kaake requested the current funding estimates be increased to include funds for a full-time OASIS manager (cost estimated at \$130,000).
  - Modified estimates will be presented to the Board at the August 7 Conference Call. The parties will then meet to reach closure on the funding amount and allocation.
  - The Legal Drafting Team and the Integration Small Group will meet to finalize the draft OASIS Functional Agreement. Progress will be reported at the next Board Meeting August 15.
  - It is anticipated the draft OASIS Functional Agreement will be released for public review at the September Board Meeting, finalized and offered for signature at the November Board Meeting, and become effective mid-January, 2008.
- *Preliminary Phase Funding:* An overview of the OASIS preliminary phase was presented by Patrick Damiano to the Board. The Board approved the expenditure of no more than \$75,000 from the 2<sup>nd</sup> Funding Agreement to cover preliminary costs.
- *Long Term Funding:* Jon Kaake requested the members consider providing funding for a full-time OASIS manager in developing the Maximum Total Payment Obligation.
- *Members' Meeting:* It was proposed that OASIS Funding be discussed at the next Members' meeting. Requested, if possible, to have available for the next Board Conference Call, August 7.

## **Communications Protocols:**

- *Tribal Protocol:* Jon Kaake reported the Tribal Protocol draft had been reviewed and approved by ColumbiaGrid attorney, Steve Spina. Affiliated Tribes of Northwest Indians members will vote on the proposed Tribal Protocol in September.
- A ColumbiaGrid Board member is scheduled to present at the ATNI Conference scheduled for July 30, 31 in Spokane.
- *State Protocol:* Jon Kaake gave a status report on the State Regulatory Protocol. The State of Oregon has indicated it will "sign off" on the Protocol. ColumbiaGrid is contacting additional Northwest States.

## **ColumbiaGrid Operations:**

- *Planning:* Paul Arnold reported on the latest planning activities:
  - The July 11<sup>th</sup> Ten Year Planning meeting included review of list of projects proposed by ColumbiaGrid planning parties.
  - Next steps include coordination of ColumbiaGrid's compiled list with regional entities.
- *Study teams:*
  - A new study team is being formed to consolidate the Puget Sound Area planning efforts to address congestion during planned outages..
  - The July 12 West of McNary project regional review meeting included discussion of an alternate proposal by Portland General Electric. Side by side comparison of "value added" will be done by the project team.
  - The July 12 I-5 Corridor project regional review meeting included several alternatives.
- *ADI:* Paul reported on behalf of Darrel VanCoevering. The NWPP ADI may start by the end of September, depending on member system flexibility. Access to individual ACE data by our consultant will enhance the evaluation of different methods of ACE sharing. BPA may host the ADI computer.
- *BPA Re-Dispatch Pilot:* There have been no events requiring re-dispatch. A test was successfully run on July 2.

## **Staff Reports:**

- *Financial Report:* Due to time constraints, the Board asked for the Finance report to be deferred until the Board Conference Call on August 7, 9 am.
- *Tax Status:* Jon Kaake reported the 501 (c)(6) tax exempt status had been received for ColumbiaGrid.
- *Move to new Offices:* Jon confirmed the office would relocate from its temporary offices to its permanent location at 8338 NE Alderwood Road, Suite 140, Portland, Oregon 97220 by the following Monday, July 23.
- *Staffing:* Paul reported there is interest in open planning positions, but many applicants are not "Northwest ready." Some planning parties have volunteered to assist with study efforts. Paul invited volunteers to assist with other ColumbiaGrid planning initiatives.
- *Request for Digital Pictures:* Members were requested to share any digital photos which could be used by ColumbiaGrid for use in their permanent website currently under construction. (These can be forwarded to [whitlow@columbiagrid.org](mailto:whitlow@columbiagrid.org).)

## **ColumbiaGrid Employee Benefits:**

- Jon Kaake presented a benefit package which included Medical, Dental, Vision, Life/AD&D, and Short Term and Long Term Disability coverage. The Board approved the package which included ColumbiaGrid covering 100% of premiums for all employees. Employees have the option to add spouse/partners and children for medical/dental/vision with an employee premium contribution of 20%.
- The second portion of benefits including Defined contributions and 401K matching, and Flexible accounts will be reviewed at the Board's Conference Call the first Tuesday of August.
- The 3<sup>rd</sup> portion of the benefit package to cover time off, holidays, etc is expected to be presented soon, completing the initial Benefit plan for employees.

**Next Meetings:**

- The Board's next scheduled Conference Call will be held at 9 am on Tuesday, August 7. See website for details.
- Agenda items were discussed for the next Board Meeting to be held on August 15, 9:30 am – 4:30 pm at the Embassy Suites Portland Airport on. Check website for meeting and hotel details.

There being no further business to come before the meeting, it was adjourned at 3:35 pm.

Respectfully submitted,  
Sharon Whitlow  
August 1, 2007

Approved:

Lloyd Meyers, Chairman