

ColumbiaGrid
Board of Directors Meeting – 9:30 a.m., May 16, 2007
Airport Sheraton Hotel, Portland, Oregon

Meeting Minutes

Attendees:

Directors: Lloyd Meyers, Shelly Richardson, Ed Sienkiewicz
Quorum Present? Yes

ColumbiaGrid: Paul Arnold, Sonya Bruce (Consultant for ColumbiaGrid), Judy Embler, Jon Kaake, Steve Spina (Attorney for ColumbiaGrid), Darrel VanCoeving (Consultant for ColumbiaGrid), Kristi Wallis (Coordinator for ColumbiaGrid), John White (Consultant for ColumbiaGrid), Sharon Whitlow, Al Wright (Consultant for ColumbiaGrid)

Participants and Interested Parties: Rich Bayless (PacifiCorp), Syd Berwager (BPA), Stefan Brown (OR PUC), Chuck Combs (Attorney for BPA), Robert Cromwell (Seattle), Steve Fisher (Fisher NW Consulting), Jeff Heminger (Douglas, by telephone), Jeff Kallstrom (Snohomish), Eric King (BPA), Marv Landauer (BPA), Catherine Leone-Woods (Tacoma), John Martinsen (Snohomish), Carol Opatrny (ADI Sponsor), Hugh Owen (Chelan), Cliff Perigo (Northern Lights Transmission), John Phillips (Puget Sound), Chris Reece (Puget Sound), Joe Rogers (BPA), Margie Schaff (Affiliated Tribes of the Northwest Indians, by telephone), Jeff Schlect (Avista)

Notice and Agenda: Attached.

Proceedings:

- *Meeting called to Order* by Lloyd Meyers, Board Chair.
- *Provision of Notice* described by Kristi Wallis, Coordinator. No concerns or objections raised as to sufficiency of notice.
- *Welcome*
 - All attendees introduced themselves.
 - Lloyd Meyers reviewed the agenda.
- *Adoption of Minutes* – Minutes from the May 1, 2007 conference call were approved.
- *ColumbiaGrid Business Update*
 - Judy Embler presented the monthly financial report.
 - Jon Kaake reported that the lease for the permanent office site at 8338 NE Alderwood Road in Portland and telephone and wiring contracts have all

- *ColumbiaGrid Business Update (continued)*
 - been signed. Requests for office furnishing proposals from three vendors have been made. Negotiations are underway with several computer firms to provide the computer equipment and networking needs of the office.
 - Jon introduced Sharon Whitlow, who has been hired as an Executive Administrative Assistant.
 - Paul Arnold announced that Amy Johnson has been hired as a Planning Engineer. Amy begins work on May 30, 2007.

- *Outreach (Initiatives and follow-up since the last report)*
 - Al Wright led a discussion of the calendar for upcoming meetings which ColumbiaGrid staff and/or directors will attend.
 - Ed Sienkiewicz and Lloyd Meyers reported on their participation in the May 3, 2007 Public Power Council meeting.
 - Margie Schaff reported that she will present ColumbiaGrid protocols to the Affiliated Tribes of the Northwest Indians at their meeting next week.

- *Developmental and Staffing Reliability Functional Agreement (DSRFA)* – Kristi Wallis reported that Grant County PUD signed the DSRFA last week. Paul Arnold reported that the company has signed consulting contracts with Darrel VanCoevering and Norm Stanley, both of whom will be providing services under the DSRFA.

- *OASIS Functional Agreement (OASIS)* – Kristi reported that the members are working to develop an OASIS which retains the desired functionality.

- *Reliability Functional Agreement (RFA)* – Kristi reported that the Reliability Small Group has been meeting to develop an evergreen RFA which will implement the work accomplished under the DSRFA.

- *Presentation on the ACE Diversity Interchange Project (ADI Project)* – Carol Opatrny discussed and answered questions on the ADI Project undertaken in 2006 by four utilities: British Columbia Transmission Corporation (which hosts the activity), Idaho Power Company, NorthWestern Energy and PacifiCorp.

- *Planning and Expansion Functional Agreement*
 - Kristi led a discussion on the “Strawman” materials being developed to assist the ColumbiaGrid PEFA planning parties as they prepare to post their Strawman Proposals. Such postings are required under the terms of the FERC Order 890, and must be made by May 29, 2007.
 - Kristi reported that she is following up with Puget, Tacoma and Grant which have not provided written acceptance of the \$10 million liability coverage recommended by the Board of Directors.

- *Other Discussion Items* – Lloyd Meyers advised that the Board of Directors was considering reducing the frequency of the weekly telephone conference calls. After discussion, the parties agreed that in the future, the Board will host one

conference call per month, to be scheduled on the first Tuesday of every month, at 9:00 a.m. (The call already scheduled for Tuesday, May 22 will take place as planned, however.)

- *Meeting Adjourned at 3:05 p.m.*

Minutes by Judy Embler
May 23, 2007